

*Work reference letter*

To whom it may concern,

Miriam Puig completed her internship in our company. Axxon consists of three societies devoted to bring recruitment and personal development services. As normal in our organization, Miriam gained experience in several areas, meeting the whole team and knowing the services provided and the values and quality standards of our company, aimed at positively contributing to candidates, to clients and to our own organization.

Our firm has always given a chance to students, enabling them to discover the link between studies and real world. From the first day, we realized and were impressed with Miriam's personal, professional and interpersonal development. She is a person who has always shown willingness to learn, to understand, and to acquire thorough knowledge in whatever we were doing and in the way we provided our services. Few days after she started, I understood why she showed such proactive attitude: I asked her whether she already knew what she wanted to specialize in. Most of the students whom I ask this question have doubts and do not know what to answer or are not sure about their answer. Miriam's answer was not as most students' answer. At once, she said that she wanted to add value to a company and to employee development, that she had studied to do so and that she would keep studying in order to one day become a Human Resources professional. I can strongly assure that, given the way she replied, I had no doubt that she would attain her goal.

During her internship, Miriam showed herself as a hard-worker, as a persistent person and as someone who always strives to achieve her objectives. She got on perfectly with each member of the company and with each candidate (she knows how to win everyone's trust and affection). Moreover, she also participated in some client meetings, showing her ability to inspire confidence thanks to her professional discussions and empathy. During the months she was working for us, apart from successfully developing all her tasks, she worked on an improvement project. With this project, Miriam analyzed and improved the technologic resources and procedures used in the reception and registration of curriculums. More than 80% of her recommendations were put into practice during the months after she finished her internship. Miriam is not the kind of person who follows the rules and acts according the already established standards. She works with discipline and teamwork and also, she has great communication skills, she gives her opinion with judgement, sharing her point of view. Miriam is a proactive person and is always ready to contribute all her skills to the improvement of the company, the team and the people.

I have no doubt that Miriam is passionate about human resource development and talent management within organizations, and I have even less doubts that she has the competencies, abilities, motivation and willingness required to become a human resources professional. She is clear about her career goal and she is determined in attaining it, she will strive to achieve it. For all these reasons, I strongly support Miriam's application for the HR master's degree, and I hopefully expect her to be accepted.



*Signed: Quim Arpí, General Director of Axxon.*